



VIRGIN ISLANDS PORT AUTHORITY SPECIAL BOARD MEETING ACTIONS LIST

March 27, 2026

CHAired BY WILLARD JOHN, CHAIRMAN

Henry E. Rohlsen Airport Terminal Conference Room, St. Croix, USVI, and via Zoom

Board Members

1. Willard S. John, St. Croix – **CHAIRMAN**
2. Derek A. Gabriel, Public Works Commissioner - **VICE CHAIR**
3. Kevin Rodriguez, USVIEDA Chair – **SECRETARY**
4. Jennifer Matarangas-King, Tourism Commissioner
5. Gordon Rhea, Esq, Attorney General
6. Celestino A. White Sr., St. Thomas
7. Leona Smith, St. John
8. St. Croix Resident – Position Unfilled
9. St. Thomas Resident – Position Unfilled

Board Staff

1. Tonya Pickering, Internal Auditor

VIPA Officers

1. Ava Penn, Interim Executive Director
2. Bill Rawlins, Asst Executive Director
3. Anise Hodge, Deputy Executive Director
4. Anna M. Penn, Chief Financial Officer
5. Catherine Hendry, Legal Counsel
6. Diane Richardson, HR Director
7. Julice Holder, Chief of Staff

VIPA Staff

8. Preston Beyer, Engineering Director
9. Nicole Scatliffe, Director of IT
10. Vincent Frazer, Senior Staff Attorney
11. Jerome Sheridan, Territorial Aviation Manager

12. Joseph Cranston Jr., Marine Manager STT/J
13. Mervyn Constantine, Marine Manager STX
14. Mariath Hodge, Executive Assistant
15. Michelle George, Executive Assistant
16. Monifa Brathwaite, Public Information Officer

MATTERS REQUIRING BOARD ACTION

Selection of Interim Executive Director

Ava Penn was appointed Interim Executive Director of the Virgin Islands Port Authority, effective immediately.

Amendment No 4 to Frasca & Associates Contract

Authorized and approved the Interim Executive Director to execute Amendment- Task Order No. 4 to the Contract for Professional Services for Frasca & Associates, LLC, and their sub-contractors to provide additional services and compensation for the P3 transition period of the airport P3 procurement project. The period of this amendment is from January 1, 2026, through September 30, 2026.

Funding Source: VIPA reimbursed by P3 Transition Fees and Aviation Fees

2026 Property and Terrorism Insurance Renewal

1. Authorized staff to approve insurance coverage limits up to \$60,000,000 for property insurance (inclusive of catastrophic perils and fire) renewal (Effective April 1, 2026) at a pricing level not to exceed \$5,633,504 and to secure Terrorism coverage of up to \$100,000,000.00 at a cost of \$11,235.
2. Authorized staff to pay the associated fees and surplus lines taxes, which are estimated to be 5% of the premium or \$282,237 (in addition to and not included in the premium costs)
3. Authorized staff to pay the total cost of \$5,926,976 plus finance charges associated with obtaining premium financing in monthly installments.

EXECUTIVE SESSION

No executive session was held.