



GOVERNMENT OF
THE UNITED STATES VIRGIN ISLANDS
OFFICE OF THE GOVERNOR
VIRGIN ISLANDS FIRE SERVICE



St. Thomas/St. John: No. 3800 Crown Bay – Ste 201, St. Thomas, VI 00802 -6462 ~ Tel: (340) 774-7610 ~ Fax: (340) 774-4630
St. Croix: No. 3019 Orange Grove, St. Croix, VI 00820 ~ Tel: (340) 773-8050 ~ Fax: (340) 778-8346

Eugene D. Farrell
Director Designee

MEMORANDUM

TO: ALL DEPARTMENT AND AGENCY HEADS

FROM: Eugene Farrell
Eugene D. Farrell
Director Designee

DATE: June 12, 2015

RE: **CHANGE OF OFFICIAL ADDRESS FOR V.I. Fire Service**

This is to inform you that the U.S. Postal Service notified the Virgin Islands Fire Service of the change of mailing address for the Office of the Director and Administrative Offices in the St. Thomas/St. John District. The new address is as follow:

3800 Crown Bay – Ste. 201, St. Thomas, VI 00802-6462

The Administrative Office telephone number is (340) 774-7610 and fax line (340) 774-4630, remains the same.

Mail must be forwarded to the Director's Office in St. Thomas in order that we may provide you with the most quick and efficient response and service. Therefore, kindly send any/all correspondences pertaining to the business and financial operations of the Fire Service to the official mailing address indicated above.

Thank you for your attention and cooperation.

cc: Mr. Randy Knight, Chief of Staff, Office of the Governor
All respective Financial and Personnel Officers
All Bulletin Boards – STT/STJ/STX

“WE EXIST TO PROTECT, CARE FOR, AND SERVE”