



University of the Virgin Islands

Counseling and Placement Center

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Job Vacancy Information Form

Company/School:

Address:

City: State ZIP

Contact Person:

Contact's Title:

Phone: **FAX:**

E-mail Address:

Do you want applicants to contact you: ☐ Yes ☐ No

☐ Phone ☐ Fax ☐ E-mail

Starting Date:

Application Deadline:

Degree Required:

Major:

Salary:

Work Hours:

Type: ☒ Full-time ☒ Part-time ☒ Internship

Type of Business:

Position Title:

Position Location:

Job Description/Additional Requirements: