



VIRGIN ISLANDS PORT AUTHORITY

BOARD ACTIONS LIST

Meeting Date: Tuesday, February 25, 2025
Location: VIPA Conference Room
Crown Bay Center, St. Thomas, USVI & Zoom

Board Members

1. Willard S. John, St. Croix – [CHAIRMAN](#)
2. Kevin Rodriguez, USVIEDA Chairman – [VICE CHAIR](#)
3. Leona Smith, St. John – [SECRETARY](#)
4. Joseph B. Boschulte, Commissioner of Tourism
5. Derek A. Gabriel, Commissioner of DPW ([absent](#))
6. Gordon Rhea, Esq., Attorney General
7. Celestino A. White Sr., St. Thomas
8. *St. Croix Resident – Position Unfilled*
9. *St. Thomas Resident – Position Unfilled*

Board Staff

1. Tonya Pickering, Internal Auditor

VIPA Officers

1. Carlton Dowe, Executive Director ([absent](#))
2. Bill Rawlins, Assistant Executive Director
3. Anise Hodge, Deputy Exec. Director ([absent](#))
4. Anna M. Penn, CFO ([absent](#))
5. Catherine Hendry, Esq., Legal Counsel
6. Diane Richardson, HR Director ([absent](#))
7. Julice Holder, Chief of Staff

VIPA Staff

1. Michelle George, Executive Secretary STX
2. Nicole Scatliffe, Director of IT
3. Jerome Sheridan, Territorial Airport Manager
4. Kate Davis, Procurement & Contracts Manager
5. Joseph Cranston Jr., Marine Manager STT/STJ
6. Mo Dennis, Civil Engineer STX
7. Everton Rush, IT Manager
8. Rishaun Malone, LAN Support Specialist
8. Monifa Brathwaite, Public Information Officer

BOARD MEETING MINUTES

Board Meeting Minutes – December 18, 2024

Accepted the minutes for the December 18, 2024 board meeting.

Board Meeting Minutes – January 23, 2025

Accepted the minutes for the January 23, 2025 board meeting.

POLL VOTE RATIFICATION

Poll Vote Ratification – Extension of the VIPA Airline Incentive

Ratified the poll vote issued on February 19, 2025, to renew the existing VIPA Airline Incentive from March 1, 2025 through February 28, 2026.

Poll Vote Ratification – Offer Airline Incentive to jetBlue

Authorized the Executive Director to offer the airline incentive to jetBlue airlines applicable to its new service connecting STX and San Juan, Puerto Rico.

FINANCE COMMITTEE

No actions were taken.

PROJECTS & OPERATIONS COMMITTEE

CEKA Perimeter Fence Replacement – Bid Award

Awarded a contract to Julien's Welding in the amount of \$153,901.48 to replace the Cyril E. King Airport's perimeter fence.

VIPA's Enterprise Server Upgrade

Authorized the Executive Director to purchase an upgraded enterprise server hardware solution from Evertec Group LLC in the amount not to exceed \$150,000.

VIPA's Title VI Program Implementation Plan and its ADA Program Policy and Procedures for FY25-FY27

Approved VIPA's Title VI Implementation Plan and its Americans with Disabilities Act Program Policy and Procedures for FY 2025 through 2027 in compliance with Title VI of the Civil Rights Act of 1964.

PERSONNEL COMMITTEE

No actions were taken.

EXECUTIVE SESSION

No executive session was held.