



*Dr. LaVerne E. Ragster, the fourth and first female president of the University of the Virgin Islands, stands to receive a round of applause on March 16, 2003, during her inaugural installation ceremony at the Reichhold Center for the Arts.*



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# University of the Virgin Islands

## 2003-2004 Catalog

### Statement of Mission

The University of the Virgin Islands is a liberal arts, land-grant institution established by public statute to meet the higher education needs of the people of the U.S. Virgin Islands and the wider Caribbean.

The University offers undergraduate, graduate and continuing education programs, which provide the requisite competencies for productive, fulfilling lives and responsible citizenship.

The University is committed to advancing knowledge through research and public service, particularly in areas that contribute to understanding and resolving issues and problems unique to the Virgin Islands and the Caribbean.

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## Important Note:

The information contained in this Catalog refers to the University of the Virgin Islands as of July, 2003.

The University reserves the right to change its course offerings and rules and regulations at any time. Such changes will be published in the annual catalog, the website at [www.uvi.edu](http://www.uvi.edu), and other appropriate media.

Information on University policies is available from the annual catalog, website, student handbook, faculty advisors and division chairs.

The availability of degree programs and the scheduling of courses are subject to change as required by enrollment and funding constraints.

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# Calendar

## 2003

### August

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    |    |    |    |    | 1  | 2  |
| 3  | 4  | 5  | 6  | 7  | 8  | 9  |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |

### September

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    | 1  | 2  | 3  | 4  | 5  | 6  |
| 7  | 8  | 9  | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 |    |    |    |    |

### October

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    |    |    | 1  | 2  | 3  | 4  |
| 5  | 6  | 7  | 8  | 9  | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 |    |

### November

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    |    |    |    |    |    | 1  |
| 2  | 3  | 4  | 5  | 6  | 7  | 8  |
| 9  | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 |    |    |    |    |    |    |

### December

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    | 1  | 2  | 3  | 4  | 5  | 6  |
| 7  | 8  | 9  | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 |    |    |    |

## 2004

### January

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    |    |    |    |    | 1  | 2  |
| 3  | 4  | 5  | 6  | 7  | 8  | 9  |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 |    |    |    |    |    |    |

### February

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
| 1  | 2  | 3  | 4  | 5  | 6  | 7  |
| 8  | 9  | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 |    |    |    |    |    |    |

### March

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    | 1  | 2  | 3  | 4  | 5  | 6  |
| 7  | 8  | 9  | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 |    |    |    |

### April

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    |    |    |    |    | 1  | 2  |
| 3  | 4  | 5  | 6  | 7  | 8  | 9  |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |

### May

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    |    |    |    |    |    | 1  |
| 2  | 3  | 4  | 5  | 6  | 7  | 8  |
| 9  | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | 31 |    |    |    |    |    |

### June

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    |    | 1  | 2  | 3  | 4  | 5  |
| 6  | 7  | 8  | 9  | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 |    |    |    |

### July

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    |    |    |    |    | 1  | 2  |
| 3  | 4  | 5  | 6  | 7  | 8  | 9  |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 |    |    |    |    |    |    |

### August

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
| 1  | 2  | 3  | 4  | 5  | 6  | 7  |
| 8  | 9  | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 |    |    |    |    |

### September

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    |    |    | 1  | 2  | 3  | 4  |
| 5  | 6  | 7  | 8  | 9  | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 |    |    |



# Academic Calendar

## Fall Semester 2003

Last day for payment of tuition/fees by returning students

|                                                                                                              |                                             |
|--------------------------------------------------------------------------------------------------------------|---------------------------------------------|
| for Fall 2003 semester . . . . .                                                                             | Monday, August 11                           |
| Orientation for new students . . . . .                                                                       | Tuesday, August 12 - Thursday, August 14    |
| Advisement and registration for new students . . . . .                                                       | Wednesday, August 13                        |
| Advisement and late registration . . . . .                                                                   | Thursday, August 14 - Friday, August 15     |
| Faculty return date . . . . .                                                                                | Friday, August 15                           |
| Faculty Convocation . . . . .                                                                                | Friday, August 15                           |
| Classes begin . . . . .                                                                                      | Monday, August 18                           |
| Add/Drop period . . . . .                                                                                    | Monday, August 18 - Wednesday, August 20    |
| Labor Day (University closed) . . . . .                                                                      | Monday, September 1                         |
| Final day to drop a course without WF, WP,<br>or to change from audit to credit or credit to audit . . . . . | Tuesday, September 30                       |
| Mid-Term Low Grade Reports due . . . . .                                                                     | Monday, October 13                          |
| Final day to drop a course or withdraw<br>without Chancellor's permission . . . . .                          | Thursday, October 16                        |
| Liberty Day (University closed) . . . . .                                                                    | Friday, October 31                          |
| Advisement and registration of continuing students<br>for Spring 2004 semester . . . . .                     | Monday, November 3 - Wednesday, November 12 |
| Veteran's Day (University closed) . . . . .                                                                  | Tuesday, November 11                        |
| English Proficiency Exam (EPE) . . . . .                                                                     | Thursday, November 13                       |
| Schedule Adjustment Day (Friday classes meet,<br>Wednesday classes dismissed) . . . . .                      | Wednesday, November 26                      |
| Thanksgiving and Fortsberg Discovery Day . . . . .<br>(University closed) . . . . .                          | Thursday, November 27 - Sunday, November 30 |
| Last day of classes . . . . .                                                                                | Sunday, December 7                          |
| Final Exams (no other student activities to be scheduled . . . . .<br>during this period) . . . . .          | Monday, December 8 - Sunday, December 14    |
| Fall semester ends for students . . . . .                                                                    | Sunday, December 14                         |
| Last day for instructors to submit grades (by 10 a.m.) . . . . .                                             | Monday, December 15                         |
| Fall semester ends for faculty . . . . .                                                                     | Monday, December 15                         |
| Last day to pay tuition and fees by returning students for the<br>Spring 2004 semester . . . . .             | Thursday, December 18                       |

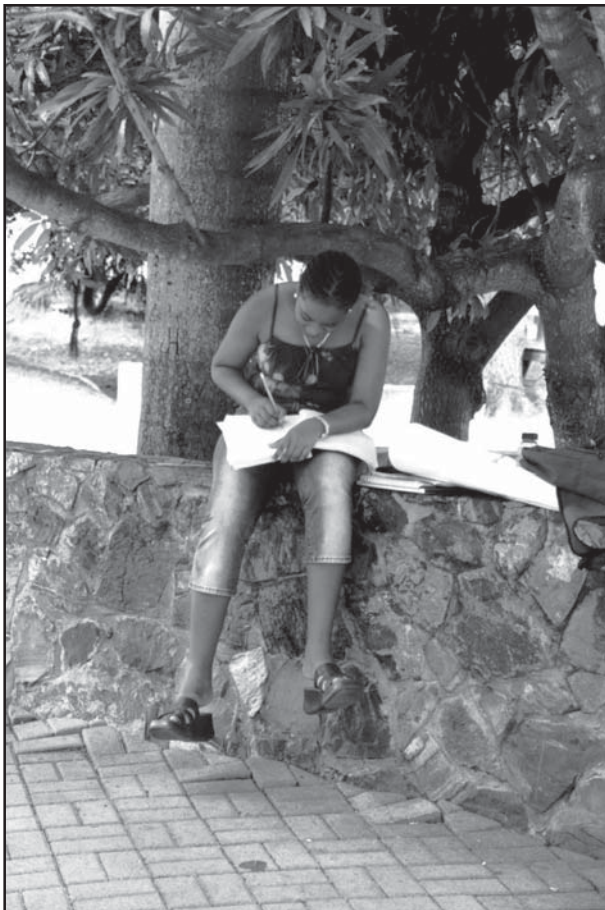
# Academic Calendar

## Spring Semester 2004

|                                                                                                             |                                          |
|-------------------------------------------------------------------------------------------------------------|------------------------------------------|
| New student orientation . . . . .                                                                           | Wednesday, January 7-Thursday, January 8 |
| Advisement and registration for new students . . . . .                                                      | Thursday, January 8                      |
| Faculty return date . . . . .                                                                               | Tuesday, January 8                       |
| Advisement and late registration . . . . .                                                                  | Friday, January 9 - Monday, January 12   |
| Classes begin . . . . .                                                                                     | Saturday, January 10                     |
| Add/Drop period . . . . .                                                                                   | Monday, January 12 - Tuesday, January 13 |
| Martin Luther King Day (University closed) . . . . .                                                        | Monday, January 19                       |
| Last day to apply for graduation . . . . .                                                                  | Friday, February 6                       |
| Last day to drop a course without WF, WP,<br>or to change from audit to credit or credit to audit . . . . . | Tuesday, February 24                     |
| Spring Recess (no classes) . . . . .                                                                        | Monday, March 8 - Sunday, March 14       |
| Charter Day . . . . .                                                                                       | Tuesday, March 16                        |
| Mid-Term Low Grade Reports due . . . . .                                                                    | Wednesday, March 17                      |
| Final day to drop a course or withdraw<br>without Chancellor's permission . . . . .                         | Monday, March 22                         |
| Advisement and registration of continuing students<br>for Fall 2004 semester . . . . .                      | Monday, April 5 - Wednesday, April 14    |
| Recess (University closed) . . . . .                                                                        | Friday, April 9 - Sunday, April 11       |
| English Proficiency Exam (EPE) . . . . .                                                                    | Thursday, April 15                       |
| Admissions application deadline for Fall 2004 . . . . .                                                     | Thursday, April 29                       |
| Carnival Recess (no classes) . . . . .                                                                      | Friday, April 30 - Sunday, May 2         |
| Schedule Adjustment Days<br>(Friday classes meet) . . . . .                                                 | Tuesday, May 4 and Wednesday, May 5      |
| Study Days . . . . .                                                                                        | Thursday, May 6 and Friday, May 7        |
| Last day of classes . . . . .                                                                               | Sunday, May 9                            |
| Final Exams (no other student activities<br>to be scheduled during this period) . . . . .                   | Monday, May 10 - Sunday, May 16          |
| Spring semester ends for students . . . . .                                                                 | Sunday, May 16                           |
| Last day for instructors to submit grades (by 10 a.m.) . . . . .                                            | Monday, May 17                           |
| Faculty meeting to certify graduates . . . . .                                                              | Thursday, May 20                         |
| Commencement<br>St. Thomas Campus . . . . .                                                                 | Saturday, May 22                         |
| St. Croix Campus . . . . .                                                                                  | Sunday, May 23                           |

## Summer Session 2004

|                                                                         |                                     |
|-------------------------------------------------------------------------|-------------------------------------|
| Registration . . . . .                                                  | Thursday, June 10 - Friday, June 11 |
| Classes begin . . . . .                                                 | Monday, June 14                     |
| Add/Drop period . . . . .                                               | Tuesday, June 15                    |
| Final day to drop/withdraw<br>without Chancellor's permission . . . . . | Thursday, July 1                    |
| Independence Day observed (University closed) . . . . .                 | Monday, July 5                      |
| Last day of classes . . . . .                                           | Monday, July 26                     |
| Last day for instructors to submit grades . . . . .                     | Wednesday, July 28                  |
| Summer session ends . . . . .                                           | Wednesday, July 28                  |





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Honorary Chair of the Board of Trustees

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Student Representative  
St. Thomas, Virgin Islands

*\*There are currently five vacancies to be filled.*



# Executive Officers

## PRESIDENT'S CABINET

**LaVerne E. Ragster, President 1980**

*B.S., University of Miami*

*M.Sc., San Diego State University*

*Ph.D., University of California, San Diego 1980*

**Joseph Boschulte, Vice President for Institutional Advancement 2003**

*B.B.A., College of William and Mary*

*M.B.A., Darden Graduate School of Business Administration 1995*

**Deborah C. Fontaine, Special Assistant to the President 2002**

*B.S., Hampton University*

*M.B.A., Hampton University*

*Ph.D., Walden University 1993*

**Elizabeth W. Heyliger, Chief Information Officer 2003**

*B.A., Trinity College 1964*

**Jennifer Jackson, St. Croix Chancellor and Director of Libraries 1982**

*A.L.A., College of Librarianship Wales, Aberystwyth*

*M.L.S., Loughborough University of Technology 1980*

**Malcolm Kirwan, Executive Director, Research and Technology Park 1969**

*A.A., College of the Virgin Islands*

*B.S., University of Connecticut*

*M.B.A., University of Connecticut 1971*

**John Leipzig, St. Thomas Chancellor and Professor of Communication 2002**

*B.A., Western Michigan University*

*M.A., University of South Florida*

*Ph.D., Kent State University 1980*

**Gwen-Marie Moolenaar, Provost and Professor of Biology 1987**

*B.A., College of St. Elizabeth*

*M.S., Long Island University*

*Ph.D., Indiana University 1972*

**Vincent Samuel, Acting Vice President and Associate Vice President/Controller of the Office of Vice President for Administration and Finance and Lecturer in Accounting and Finance 1986**

*B.A., University of the Virgin Islands*

*M.S., Alephi University 1986*

*M.B.A., University of Michigan 1992*

**Henry H. Smith, Vice Provost, Research and Public Service and Director of the Water Resources Research Institute 1993**

*B.A., College of the Virgin Islands*

*M.S., University of Maryland*

*Ph.D., Colorado State University 1985*

*J.D., University of Dayton 1993*



# Administrative Offices

## OFFICE OF THE PRESIDENT

|                                                                |                           |
|----------------------------------------------------------------|---------------------------|
| <b>President</b>                                               | <b>LaVerne E. Ragster</b> |
| Administrative/Cabinet                                         | Utha O. Williams          |
| Board of Trustees                                              | Gail T. Steele            |
| Communications/Outreach                                        | Velma A. Abramsen         |
| Research and Technology Park                                   | Malcolm C. Kirwan         |
| Strategic Planning, Assessment,<br>and Student Affairs         | Deborah C. Fontaine       |
| Summer Institute for Future Global Leaders<br>in the Caribbean | Solomon S. Kabuka         |

## OFFICE OF THE PROVOST

|                                                                                  |                             |
|----------------------------------------------------------------------------------|-----------------------------|
| <b>Provost</b>                                                                   | <b>Gwen-Marie Moolenaar</b> |
| Vice Provost - Research and Public Service                                       | Henry H. Smith              |
| Agricultural Experiment Station                                                  | James E. Rakocy             |
| Center for Marine and Environmental Studies                                      | Richard S. Nemeth           |
| Cooperative Extension Service                                                    | Kwame Garcia, Sr.           |
| Eastern Caribbean Center                                                         | Frank L. Mills              |
| Research Publications Unit                                                       | Marvin Williams             |
| Small Business Development Center                                                | Warren Bush                 |
| Water Resources Research Institute                                               | Henry H. Smith              |
| Office of Academic Administration                                                | Hilda L. Joyce              |
| Athletics Office, Management - Sports and Fitness Center                         | Peter Sauer                 |
| Office of Community and Personal Development                                     | Ilene Garner                |
| Distance Learning                                                                | Lynn Rosenthal              |
| Office of Enrollment Management                                                  | Carolyn Cook                |
| Admissions and New Student Services (STT)                                        | Carolyn Cook                |
| Admissions and Student Records (STX)                                             | TBA                         |
| Financial Aid Office                                                             | Mavis Gilchrist             |
| Registrar and Student Records                                                    | Robert Fontaine             |
| Student Recruitment Office                                                       | Karen Blyden                |
| Office of Sponsored Programs                                                     | Diana Demers                |
| Office of Graduate Studies                                                       | Gwen-Marie Moolenaar        |
| Office of Institutional Research and Planning                                    | John Ambrose                |
| Libraries                                                                        | Jennifer Jackson            |
| Reichhold Center for the Performing Arts                                         | David Edgecombe             |
| Student Affairs Office                                                           | TBA                         |
| Title III Office                                                                 | TBA                         |
| Virgin Islands University Center for Excellence<br>In Developmental Disabilities | Yegin Habtes                |

## OFFICE OF THE CHANCELLOR - St. Croix Campus

|                                        |                         |
|----------------------------------------|-------------------------|
| <b>Chancellor</b>                      | <b>Jennifer Jackson</b> |
| Associate Chancellor - Student Affairs | TBA                     |
| Business and Facilities Services       | Peter Abrahams          |
| Upward Bound                           | Evelyn Hanna            |

## Administrative Offices

### Division Chairs

|                                   |                        |
|-----------------------------------|------------------------|
| Business Administration . . . . . | Aubrey Washington      |
| Education . . . . .               | Denis Griffith         |
| Humanities . . . . .              | Valerie Knowles Combie |
| Nursing . . . . .                 | Joan Marsh             |
| Science and Mathematics . . . . . | Velma Tyson            |
| Social Sciences . . . . .         | Aletha Baumann         |

### **OFFICE OF THE CHANCELLOR - St. Thomas Campus**

|                                                  |                     |
|--------------------------------------------------|---------------------|
| <b>Chancellor . . . . .</b>                      | <b>John Leipzig</b> |
| Associate Chancellor - Student Affairs . . . . . | Doris Battiste      |
| Business and Facilities Services . . . . .       | Lily Mae Durante    |
| Upward Bound . . . . .                           | Rosalia Rohan       |

### Division Chairs

|                                   |                    |
|-----------------------------------|--------------------|
| Business Administration . . . . . | Eustace Esdaille   |
| Education . . . . .               | Linda Thomas       |
| Humanities . . . . .              | Lorna Young-Wright |
| Nursing . . . . .                 | Gloria Callwood    |
| Science and Mathematics . . . . . | Robert Stolz       |
| Social Sciences . . . . .         | Dion Phillips      |

### **OFFICE OF INFORMATION TECHNOLOGY**

|                                            |                              |
|--------------------------------------------|------------------------------|
| <b>Chief Information Officer . . . . .</b> | <b>Elizabeth W. Heyliger</b> |
| Academic Computing (STX) . . . . .         | Theresa Anduze-Parris        |
| Academic Computing (STT) . . . . .         | Debra Graulich               |

### **OFFICE OF THE VICE PRESIDENT FOR ADMINISTRATION AND FINANCE**

|                                                                                           |                       |
|-------------------------------------------------------------------------------------------|-----------------------|
| <b>Acting Vice President . . . . .</b>                                                    | <b>Vincent Samuel</b> |
| Associate Vice President/Controller . . . . .                                             | Vincent Samuel        |
| Facilities Management/Capital Development/<br>Disaster Preparedness and Recovery. . . . . | Patrick O'Donnell     |
| Financial Planning, Budgeting, and<br>Management Services . . . . .                       | Shirley Lake-King     |
| Human Resources and Affirmative Action<br>Administration . . . . .                        | Manuel Thomas         |
| Special Assistant to the Vice President for<br>Administration & Finance. . . . .          | Shirley Lake-King     |

### **OFFICE OF THE VICE PRESIDENT FOR INSTITUTIONAL ADVANCEMENT**

|                                                                 |                         |
|-----------------------------------------------------------------|-------------------------|
| <b>Vice President . . . . .</b>                                 | <b>Joseph Boschulte</b> |
| Advancement Support/Alumni Affairs - St. Croix Campus . . . . . | TBA                     |
| Alumni Affairs - St. Thomas Campus . . . . .                    | Jacqueline Sprauve      |
| Annual Giving and Alumni Affairs . . . . .                      | TBA                     |
| Development Services . . . . .                                  | Noreen E. Stout         |
| Public Relations . . . . .                                      | Patrice Johnson         |
| Special Events . . . . .                                        | Raul Carrillo           |



GO TO PART II